



Margaret McMillan Primary School

Scotchman Road, Heaton, Bradford BD9 5DF Tel: 01274 495934 Email: office@mmps.bradford.sch.uk
Head Teacher: Mrs Lorraine Martin

Y6 Residential: 25th November-29th November

20th November 2019

Dear Parents/Carers

We ask that on the morning of Monday 25th November children arrive at school by 8.45am and come through the main office. They are to come to school in non-uniform. You may wait with your child in the dining hall until we leave school at around 9.30am.

Pupils will need to bring a £10 deposit to pay for equipment hire at the centre. Please place in an envelope with your child's name and class written on the front and hand into the school office. This will be refunded to you as long as the equipment that they have hired is returned in good condition.

If your child needs to take any medicine whilst we are away, you must complete an administration form that morning before we leave.

If your child requires an inhaler, please ensure that they have it with them.

Your child will be provided with a packed lunch if they have free school meals, if not please ensure that they bring one with them as we will stop at the services and eat lunch on the way to the centre.

I will contact you via WEDUC throughout the week to keep you updated. Please make sure you have signed up. I will also contact you on Friday to let you know that we have set off back to school with an estimated time of arrival. It will be around **2pm**. Please collect your child at this time. **School will be closed for an inset day on Friday 29th November so please meet us at the bus.**

Yours sincerely

Clare Mulholland
Phase 4 Leader



*Margaret McMillan Primary School is a member of The Priestley Academy Trust (a multi academy trust) which is a Company Limited by Guarantee, registered in England and Wales, company registration number 10410830.
The registered address is Green Lane Primary School, Green Lane, Bradford, BD8 8HT*